

# Debit Order Form

Wealthport (Pty) Ltd (2012/025878/07)

Wealthport (Pty) Ltd ("Wealthport") is an Authorised Financial Services Provider (FSP No. 44158)

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Contact number: 010 593 3103 • Facsimile: 087 231 6972 • Email: [admin@wealthport.co.za](mailto:admin@wealthport.co.za)

## Important Information:

- Please read the latest Terms and Conditions applicable to this investment. This is available from your Financial Advisor, the Client Services Centre at 010 593 3103 or at [www.wealthport.co.za](http://www.wealthport.co.za)
- Please submit instructions for processing to [admin@wealthport.co.za](mailto:admin@wealthport.co.za) or fax to 087 231 6972.

Please select which of the following actions you wish to request:

- Start a new debit order       Amend my existing debit order       Cancel my debit order

## 1. Investor / Member details

First name:

Surname/Entity Name:

ID number:

Email address:

Portfolio number:

Product:       Discretionary investment       Retirement Annuity       Tax-free Savings

## 2. Source of Funds

Please specify the source of funds for this investment (compulsory):

Salary       Bonus       Savings       Inheritance       Other

If "Other", please specify:

## 3. Debit Order Details

### Discretionary/Retirement Annuity:

Frequency:       Monthly       Quarterly       Half Yearly       Yearly

Monthly debit order amount: R  The minimum debit order amount is R500 per month.

Debit order date:

Please note that the debit order date is the date on which the bank account will be debited and not the date on which investment will take place. If the selected debit date falls on a weekend or public holiday, it will be processed the following business day.

### Tax-free Savings:

Frequency:       Monthly       Quarterly       Half Yearly       Yearly

Monthly debit order amount: R  The minimum debit order amount is R500 per month

Kindly note that the debit order dates for Tax Free Savings Accounts are limited to the 1<sup>st</sup> or 25<sup>th</sup> of every month:

Debit order date:

Please note that the debit order date is the date on which the bank account will be debited and not the date on which investment will take place. If the selected debit date falls on a weekend or public holiday, it will be processed the following business day.

### Annual escalation:

If you wish for your debit order amount to be increased automatically on an annual basis, please indicate the percentage increase you would like. Also note that the escalation will be processed annually in the month specified in the debit order date above.

Annual escalation percentage if applicable:  %

#### 4. Fund Selection

Please note:

- For retirement fund investments, the fund selection must comply with Regulation 28 of the Pension Funds Act.
- For Tax Free Savings accounts the fund/model portfolio must be approved for use in this product.

To check whether your investment selection is Regulation 28 compliant or approved for Tax Free Savings Accounts, please contact your Financial Advisor or our Client Services Centre at 010 593 3103 or email [admin@wealthport.co.za](mailto:admin@wealthport.co.za).

Please select one of the following options:

- I would like to keep the fund allocation the same as on my current debit order
- I would like to select the following fund allocation. (Kindly complete the table below)

Fund name	Fund class	Investment split %
		%
		%
		%
		%
		%
	<b>TOTAL</b>	<b>100%</b>

#### ETF Investments:

If an Exchange Traded Fund ('ETF') forms part of your debit order investment selection you are required to allocate a portion of your investment selection to a money market fund for the purpose of deducting ongoing administration fees. Currently the default money market fund is the Prescient Money Market Fund. The fee portion of your portfolio will be topped-up as and when required by means of selling units proportionally across your portfolio. Please indicate a percentage to allocate to the Prescient Money Market Fund in the investment split table above.

#### 5. Debit order bank account details

Please attach a recent bank statement for the bank account specified, as proof of banking details.

Bank:

Branch:

Branch code:

Account holder:

Account number:

Account type:  Current  Savings  Transmission

#### 6. Debit authority

- I, the undersigned account holder, hereby authorise Wealthport to debit the bank account as indicated above, unless otherwise changed by me from time to time in writing.
- I acknowledge that such debits made from my bank account by Wealthport shall be treated by my bank as if it had been issued by me personally.
- I understand that details of each debit will be printed on my bank statement and that a bank approved and registered abbreviated name (Wealthport) will reflect against all debits.
- I agree to pay any fees relating to this debit order that may be levied by my bank as well as debit order rejection fees charged to a Wealthport bank account.
- I shall not be entitled to any refund of amounts debited from the bank account and invested while this authority was in force. I further understand that should I change my bank account details that Wealthport will require authority to issue and deliver payment instructions for collection against the new bank account.
- The instruction will be submitted to my bank on the date as specified in this application form, provided that all required documentation has been received by Wealthport, and continue until this Authority and Mandate is terminated by me by giving Wealthport written notice at [admin@wealthport.co.za](mailto:admin@wealthport.co.za) or via 010 593 3103. The termination will be effective from the date of receipt of confirmation of termination from Wealthport.

- I understand that Wealthport will cancel my recurring debit order instruction after two consecutive failed collection requests. The debit order may be reinstated by submitting a new instruction to Wealthport.
- I understand that this Authority and Mandate cannot be assigned or ceded to any third party.

Signature of bank account holder:

Date:     /   /

**Please supply FICA documents for the bank account holder if the bank account holder is a third party**

## 7. Financial Advisor details

If you have appointed a Financial Advisor, please indicate the initial Financial Advisor fee which must apply to the investment.

Initial fee (excl. VAT):    % (Maximum fee: 3%)

## 8. Investor/Member declaration

- I have read, understand and agree to the Wealthport latest Terms and Conditions governing this agreement, as published on the Wealthport website.
- I confirm that all information provided herein is true and correct and I will advise Wealthport in writing should any of the details change subsequent to signature hereof.
- I confirm that Wealthport may accept all instructions signed by me, including instructions submitted via electronic means.
- I confirm that the Financial Advisor signature below is that of my appointed Financial Advisor.
- I hereby declare that I am the legal owner of the funds and/or investments which are to be utilised to facilitate this investment or have gained the signed permission of the third-party bank account holder as included in this application.
- I understand that this application will only be finalised once Wealthport has received and verified all required documentation.

Investor / Member signature:

Date:     /   /

Financial Advisor signature:

Date:     /   /